

# ISLLC STANDARDS FOR SCHOOL LEADERS: STANDARD THREE

## Interstate School Leaders Licensure Consortium Standards for School Leaders

**Standard 3:** A school administrator is an educational leader who promotes the success of all students by ensuring management of the organization, operations and resources for a safe, efficient and effective learning environment.

### Knowledge

*The administrator has knowledge and understanding of:*

- Theories and models of organizations and the principles of organizational development
- Operational procedures at the school and district level
- Principles and issues relating to school safety and security
- Human resources management and development
- Principles and issues relating to fiscal operations of school management
- Principles and issues relating to school facilities and use of space
- Legal issues impacting school operations
- Current technologies that support management functions

### Dispositions

*The administrator believes in, values and is committed to:*

- Making management decisions to enhance learning and teaching
- Taking risks to improve schools
- Trusting people and their judgments
- Accepting responsibility
- High-quality standards, expectations and performances
- Involving stakeholders in management processes
- A safe environment

### Performances

*The administrator facilitates processes and engages in activities ensuring that:*

- Knowledge of learning, teaching and student development is used to inform management decisions
- Operational procedures are designed and managed to maximize opportunities for successful learning
- Emerging trends are recognized, studied and applied as appropriate
- Operational plans and procedures to achieve the vision and goals of the school are in place
- Collective bargaining and other contractual agreements related to the school are effectively managed
- The school plant, equipment and support systems operate safely, efficiently and effectively
- Time is managed to maximize attainment of organizational goals
- Potential problems and opportunities are identified
- Problems are confronted and resolved in a timely manner
- Financial, human and material resources are aligned to the goals of schools
- The school acts entrepreneurially to support continuous improvement
- Organizational systems are regularly monitored and modified as needed
- Stakeholders are involved in decisions affecting schools
- Responsibility is shared to maximize ownership and accountability
- Effective problem-framing and problem-solving skills are used
- Effective conflict resolution skills are used
- Effective group-process and consensus-building skills are used
- Effective communication skills are used
- A safe, clean and aesthetically pleasing school environment is created and maintained
- Human resource functions support the attainment of school goals
- Confidentiality and privacy of school records are maintained